

**LYNDON TOWNSHIP**  
**SUMMARY OF COST ITEMIZATION WORKSHEET INFORMATION**  
**FOR FOIA REQUESTS**

**1. LABOR COST FOR COPYING/DUPLICATION**

**Hourly Wage Charged: \$12.00**

**Charge Per Increment of 15 Minutes or More: \$3.00**

**Less Than 15 Minutes: No Charge**

**2. LABOR COST TO LOCATE**

**Hourly Wage Charged: \$12.00**

**Charge Per Increment of 15 Minutes or More: \$3.00**

**Less Than 15 Minutes: No Charge**

**3. EMPLOYEE LABOR COST FOR SEPARATING EXEMPT FROM NON-EXEMPT (REDACTING)**

**Hourly Wage Charged: \$12.00**

**Charge Per Increment of 15 Minutes or More: \$3.00**

**Less Than 15 Minutes: No Charge**

**4. CONTRACTED LABOR COST FOR SEPARATING EXEMPT FROM NON-EXEMPT (REDACTING) - SHALL NOT EXCEED AN AMOUNT EQUAL TO 6 TIMES THE STATE MINIMUM WAGE RATE (CURRENTLY \$9.25)**

**Hourly Wage Charged: \$55.50**

**Charge Per Increment of 15 Minutes or More: \$13.88**

**Less Than 15 Minutes: No Charge**

**5. COPYING/DUPLICATION COST: \$.10 cents per sheet**

**6. MAILING COST**

**CHARGE FOR THE ACTUAL COST OF MAILING FOR THE LEAST EXPENSIVE FORM OF POSTAL DELIVERY CONFIRMATION**